



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

April 21, 2025


DIVISION MEMORANDUM

No. 203, s. 2025

**Supervisors' Summer Provision of Technical Assistance
to School Heads and Department Heads**

To: Assistant Schools Division Superintendents
Chief Education Supervisor of Curriculum Implementation Division
Education Program Supervisors (EPS)
Public Schools District Supervisors (PSDS)
Elementary and Secondary School Heads
All Others Concerned

1. In preparation for the upcoming SY 2025-2026, the provision of technical assistance to school heads and department heads from the division level is expected relative to the result of academic assessments after the whole school year curriculum implementation.
2. The EPS of every subject area shall have a comprehensive technical assistance design for the low-proficient schools. The PSDS shall support this activity especially if the concerned are from their respective districts or if requested by the EPS.
3. Any modality such as training, workshop, shadowing, mentoring, coaching, focus-group discussion, and the like may be applied in the provision of technical assistance in the availability of both the provider and the client/s at any time this school summer vacation.
4. It is high time and fitting during this school vacation to discuss, and brainstorm with the school instructional leaders the root causes of low performances and identify potential interventions in the upcoming school year that may help improve learning outcomes.
5. This is in response to one of the duties and responsibilities of the supervisors in the provision of technical assistance relative to instructional supervision, and management.
6. A report on the conducted provision of technical assistance is anticipated to every supervisor before the opening of the school year 2025-2026 at the office of the Chief Education Supervisor of the Curriculum Implementation Division.
7. The travel expenses shall be charged to MOOE subject to accounting rules and regulations. This serves as an authority to travel of the supervisors.
8. Immediate dissemination of and compliance with this Memorandum is earnestly desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent